

Energy Affordability Outreach Volunteers

Position Title: Energy Affordability Outreach Volunteers
Position Type: Volunteer
Commitment: 1-2 events per month (4-16 hours)
Location: Multiple locations across Eastern Ontario.

Training Provided

About Us:

EnviroCentre is an Ottawa-based environmental not-for-profit that supports residents, enterprises, and communities to find practical ways to reduce their environmental impact in ways that benefit our communities. Our four key impact areas are Home Energy Efficiency, Sustainable Transportation, Waste and Circular Economy, and Green Infrastructure. We have been working for over twenty-five years to promote practical climate action and awareness in our local communities and Eastern Ontario, and we are one of the leading agencies in environmental action.

A core part of our work is delivering Energy Affordability Programs, which have helped over 18,000 households since 2022 access free home energy-saving upgrades that lower energy bills and improve home comfort.

Position Overview

Outreach Volunteers play an important role in connecting residents to free energy affordability programs, which provide energy-saving upgrades to income-eligible households. Volunteers support outreach efforts by engaging directly with community members at local events, workshops, and partner locations a maximum of 1-2 times per month.

In this role, volunteers share clear and accessible information about the programs, answer questions, help residents understand program eligibility, and support them in accessing these programs. The focus is to educate individuals about home energy efficiency and empower them to lower their energy bills and increase their home comfort.

This is a public-facing role suited for individuals who enjoy interacting with diverse communities and want to gain experience in outreach, engagement, and community networking.

Key Responsibilities:

- Share information about Energy Affordability Programs
- Engage residents at community events and outreach activations

1554 Carling Ave.
Unit 347
Ottawa ON
K1Z 7M4

envirocentre.ca
613-656-0100
info@envirocentre.ca

- Explain eligibility criteria and program processes
- Assist with event set-up and tear down
- Represent EnviroCentre professionally

Qualifications:

- Desire to support vulnerable and underserved communities
- Passion or interest in climate action and sustainability
- Passion or interest in learning about home energy efficiency
- Communication, outreach, and networking skills or a desire to build these skills.
- Bilingual (English/French) is a strong asset

Note:

- A valid criminal record check may be required upon selection.
- Volunteers are required to provide their own transportation to and from events

What Volunteers Gain:

- Training and increased knowledge of home energy efficiency
- Practical outreach, event coordination, and public engagement skills
- Expanded professional networks in their local area
- Experience in the environmental non-profit sector
- The opportunity to make a meaningful impact in their community

Volunteer Locations

We are currently seeking volunteers in the following communities:

Cobourg, Trenton, Belleville, Kingston, Peterborough, Lindsay, Pembroke, Renfrew, Carleton Place, Smiths Falls, Cornwall, and Ottawa.

Note: Please indicate in your application the specific community you are able to volunteer in so that we can match you with the appropriate events.

How to Apply

Interested candidates are invited to submit their resume and a cover letter outlining their relevant experience and qualifications.

Application Deadline: **April 29, 2026**

Anticipated start date: May 2026

Important:

Please send your resume and cover letter in one document to info@envirocentre.ca

Please ensure that your resume file (PDF) includes your first and last name, your city, and the reference number (Reference# EC202609).

Example: Firstname_Lastname_Ottawa_EC202609.

Please also put the Reference# **EC202609 - [Your City]** in the subject line of your email.

We thank all applicants for their interest, however only candidates selected for an interview will be contacted.