

EnviroCentre Build – Installer

Job Title:	EnviroCentre Build – Installer
Pay Range:	\$ 51,850 - \$61,000
Position Type:	Full-Time, permanent
Vacancy Status:	New Position
Reports to:	EnviroCentre Build – Lead Installer
Location:	Ottawa, in-person

About Us

EnviroCentre is an Ottawa-based environmental not-for-profit. We help people and communities reduce their environmental impact through practical programs and services. Our work focuses on home energy efficiency, sustainable transportation, waste and circular economy, and green infrastructure.

EnviroCentre Build provides green retrofit services to homeowners in Ottawa and Eastern Ontario. We also provide trades training and mentorship opportunities for adults facing employment barriers.

We are looking for an Installer to join our growing team and support residential retrofit projects. In this role, you will install insulation and air sealing measures that improve home comfort and energy efficiency. This position is a great opportunity for someone with experience in the retrofit construction sector or someone looking to develop their skills in this field.

Job Description

The Installer position supports residential insulation and air sealing projects for homeowners across Ottawa and Eastern Ontario. Knowledge of the Ontario Building Code, energy efficiency practices, and strong customer service skills are considered assets.

In this role, you will help complete projects safely, efficiently, and to a high standard while supporting homeowners and our community.

Reporting to the Lead Installer, you will be responsible for the following:

Key Responsibilities

- Put insulation and air sealing materials in walls, attics, basements, and crawl spaces to help homes save energy.
- Get work areas ready, protect the homeowner's property, and clean up after the job.

- Read work instructions and drawings to understand what needs to be done.
- Measure and cut materials to the right size using hand and power tools.
- Install insulation using the correct tools and methods.
- Put up vapour barriers and other materials to help protect the insulation.
- Help with simple tests, such as blower door tests, to check for air leaks.
- Follow all health and safety rules and wear the required safety equipment.
- Work closely with team members, homeowners, and supervisors, and share updates on the job.
- Help load and unload materials and take care of tools and equipment.
- Complete other tasks as needed.

Note: We do not use artificial intelligence (AI) tools to support the screening and evaluation of applications for this position.

Skills and Experience

- High school diploma or an equal level of education.
- Experience in construction, insulation work, or a similar trade is helpful, but not required. We are happy to train the right person.
- Able to safely use hand tools, power tools, and ladders.
- Able to work indoors and outdoors in different weather and job site conditions.
- Physically able to lift, bend, crouch, and do hands-on work throughout the day.
- Pays attention to details and works well with others.
- Able to communicate clearly with team members and homeowners.
- Valid Ontario driver's licence.
- Able to meet the physical demands of the job.
- Experience driving large trucks is an asset.
- Supports a workplace where everyone feels welcome, respected, and included.
- Cares about protecting the environment and helping communities be more sustainable.

Working Conditions

- EnviroCentre will provide the technology and IT support you need to do your job.
- Be part of a team that cares about the environment and helps make our community greener.
- You will often bend, lift, and carry items weighing up to 50 pounds.
- You will often work in attics, crawl spaces, and basements.
- You will use power tools as part of your work.
- You will often use ladders.
- You may sometimes need to work in the evening or on weekends.

In addition to competitive pay, we offer

- 35-hour work week and the ability to work flexible hours.
- A workplace that supports work-life flexibility and a positive team culture.
- Starting 3 weeks paid vacation per year, plus paid office closure between Christmas and New Year and summer half-day Fridays.
- Retirement Savings Plans (RRSP) with company contribution equivalent to up to 5% of your base salary per year.
- Health, dental, and wellness coverage for you and your dependents.
- Paid sick days and additional time off for personal and care responsibilities.
- A caring, compassionate, and supportive work environment that recognizes that work is one of the many responsibilities we have to prioritize in our lives.

EnviroCentre is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, colour, gender, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, provincial, or municipal laws. EnviroCentre is committed to a workplace where everyone can participate safely, freely and confidently. We encourage applications from individuals who identify as BIPOC (Black, Indigenous, Peoples of Colour) and/or members of equity-deserving groups.

EnviroCentre recognizes a diversity of backgrounds and experiences. If you do not have the formal experience described but can meet the requirements of the role and are willing to learn, we encourage you to apply and make your case in your cover letter. We are interested in a diverse team, and we are willing to train the right person.

EnviroCentre is committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity, please advise us in a timely fashion of any accommodation measures which must be taken to enable you to be assessed fairly and equitably manner. Information received relating to accommodation measures will be addressed confidentially.

How to Apply

Interested candidates should submit their resume and a cover letter detailing their relevant experience and qualifications.

Application Deadline: August 23, 2026

Anticipated Start Date: As soon as possible

Important:

Please send your resume and cover letter in **one document** to info@envirocentre.ca

Please ensure your resume file (PDF) includes your first and last name and the reference number (Reference# EC202618)

Example: Firstname_Lastname_ EC202618.

Please also put the Reference# EC202618 in the subject line of your email.

We thank all applicants for their interest, however, only candidates selected for an interview will be contacted.